

VILLAGE OF WEST HAVERSTRAW SUMMER YOUTH PROGRAM

LOCATION:

Village of West Haverstraw Community Center,
130 Samsondale Avenue, West Haverstraw, NY.

SESSIONS:

Day Camp starts Monday, June 28, 2010 and will end Friday, August 6, 2010. Each session will be held from 10:00 a.m. until 3:00 p.m., Monday through Friday. All children need to be provided with bagged lunches daily. Children are not allowed to be dropped off early or leave campgrounds for lunch!

THERE WILL BE CAMP ON RAINY DAYS.

ELIGIBILITY:

Only children who **RESIDE** within the Village of West Haverstraw are eligible. We use the North Rockland Central School District Enrollment List for proof of child's residency. Each child must have reached his/her 6th Birthday **BEFORE** camp begins and **not older than 13 years of age.**

REGISTRATION:

Forms are to be completed in their entirety and dropped off at the Village of West Haverstraw, Village Hall, 130 Samsondale Avenue, West Haverstraw, NY, from 8:30 a.m. until 4:30 p.m., Monday through Friday.

Applications will NOT be accepted after June 28, 2010.

NO EXCEPTIONS!

FEES:

\$75.00 registration fee per family
Make checks payable to The Village of West Haverstraw

FORMS:

Fill out one registration form per child. Make sure to attach an up-to-date Immunization Record. If the child is 6 years old and never attended our day camp, an original birth certificate must be provided.

INSURANCE:

In the event of injury to a camper your personal Family Plan must respond before you can submit to Village insurance.

TRANSPORTATION

<u>ROUTE</u>	<u>STOPS</u>
1	Route 9W at Zarriello Lane Route 9W at Zugibe Court Delloro Street at Samsondale Avenue Tanneyanns Lane at Samsondale Avenue Tanneyanns Lane at Mackey Court Railroad Avenue at Blauvelt Avenue Railroad Avenue at North Wayne Avenue
2	Sand Street at Morton Street Madison Avenue at Bronico Drive Main Street at Rowan Drive Captain Shankey Drive at Barnes Place Main Street at Jones Drive Seminara Circle at Nardiello Drive
3	Route 9W at Hillside Avenue Hasbrouck Road at Kensington Circle Larkin Lane at Silvestro Way Maple Avenue at Malone Avenue Mackey Road at Hirsch Drive Bridge Street at Cross Street Stanley Road at Route 202 Bridge Street at Church Street
4	Andrews Drive at Railroad Avenue Chapel Street at Railroad Avenue Alice Street at Chapel Street Cinder Road at Central Highway McGovern Drive at Central Highway Suffern Lane at Railroad Avenue and Main Street Prospect Street at Railroad Avenue Railroad Avenue at Kennedy Drive

VILLAGE OF WEST HAVERSTRAW DAY CAMP DISCIPLINARY POLICY

1. Purpose:

In order to provide a safe, secure and positive camp environment for all campers, the Village of West Haverstraw has established a disciplinary process intended to both manage and deter, in a professional manner, disciplinary issues that arise in the course of the camp day.

Utilizing a point system based on the severity of the infraction, the process classifies and penalizes inappropriate behavior/conduct by a camper in a progressive manner, leading, if and when necessary, to the expulsion of the camper from the Day camp program, reserving to the Director of the Day Camp the right to immediately expel from the camp program any camper whose conduct is determined to present an imminent threat to the health, safety and welfare of the camper, other campers, camp staff or any other person.

2. Camp Conduct Generally:

Campers are expected, at all times, to demonstrate self-discipline, control and a sense of responsibility appropriate to the camper's age. Conduct that is determined to violate these fundamental standards shall subject the camper to discipline under this policy.

3. Point and Phase System:

Any camper who engages in the following inappropriate behavior shall be warned and assessed the indicated number of points by the Assistant Camp Director. When a camper is assessed, on a cumulative basis, a number of points sufficient to warrant discipline, discipline shall be imposed at the level indicated by the camper's point level and "Phase". Discipline at Phase 1 will be imposed at 6 points. The Phase and corresponding nature of the discipline imposed will increase progressively in 6-point increments.

A. Point System

<u>Conduct</u>	<u>Points</u>
Students in unauthorized area, without valid reason	3
Use of profanity	3
Fighting, kicking, vandalism, theft and other inappropriate behavior	3 to 6 (based on severity)
Leaving group without supervision	3 to 6 (based on severity)
Insubordination to a staff member	3 to 6 (based on severity)
Misconduct on a bus	3 to 6 (based on severity)

B. Phase and Nature of Discipline

<u>Phase</u>	<u>Discipline</u>
1.	1-day suspension from camp; parent contacted by Camp Director or Assistant Camp Director.
2.	3-day suspension from camp; parent contacted by Camp Director or Assistant Camp Director.
3.	1-week suspension. Any camper determined to be guilty of continued disobedience of camp rules/regulations will be subject to extended periods of suspension up to and including expulsion from the remainder of the camp season, as may be determined reasonable.

4. Due Process.

The Assistant Camp Director shall determine, in the first instance, whether the conduct of a camper is in violation of the Camp Rules and the number of points to be assigned to the violation. Such determination may be based upon his own observations of the conduct in question and/or any report given to him by any counselor or other person. The camper shall have the right to offer an explanation or other statement either denying the claimed conduct or in mitigation of any assessment of points or discipline.

The determination of the Assistant Camp Director may be appealed by the camper's parent directly to the Camp Director, within 24 hours of notice to the parent. The discipline shall be stayed until the Camp Director determines the appeal, unless, in the Camp Director's sole discretion, the nature of the camper's conduct, viewed in totality, presents a threat to the health, safety and welfare of the camper, other campers, camp staff or any other person.

Any appeal to the Camp Director may include a written and/or oral statement by the camper, the camper's parent and any witness the camper or his or her parent may wish to submit, which appeal shall be heard within 24 hours of the preliminary assessment of points and/or discipline, and shall be determined by the Camp Director within 48 hours. The failure to appeal the assessment of points or discipline at the time they are assessed shall constitute a waiver of the right to challenge the assessment in the future.

TRIP PERMISSION SLIP

SUMMER 2010

I hereby grant permission for my child to participate in all types of field trips, such as waterslides at Splashdown Water Park, swimming at Bowline Park, rides at the Orange County Fair and activities and swimming at Darlington County Park while attending the Village of West Haverstraw Summer Program.

I understand that a weekly schedule will be given out at the end of every week so that I am aware of the date, time and type of trips that will be taken the following week. I also understand that I may withdraw my permission at any time.

Name of Child (print)

Age

Signature of Parent/Guardian

Date